



Shrewsbury House School

107 Ditton Road
Surbiton
Surrey
KT6 6RL

Email: csm@shspost.co.uk
Tel: 020 8399 3066
Fax: 020 8339 9529

Application for Employment as a Teacher

All applications must be accompanied by a recent photograph of the applicant.

Post Applied For:

1: Personal Details

| | |
|------------------------------------|--|
| Surname | |
| Forename | |
| Preferred title | |
| Address | |
| Postcode | |
| Home phone | |
| Work phone | |
| Mobile phone | |
| Email address | |
| Date of birth | |
| DfES reference number | |
| National Insurance number | |
| Total years of teaching experience | |

2: Teaching Qualifications & Education

| | |
|--------------------------------|--|
| Name of Establishment | |
| Address | |
| Dates From/To | |
| Qualifications Achieved | |

| | |
|--------------------------------|--|
| Name of Establishment | |
| Address | |
| Dates From/To | |
| Qualifications Achieved | |

Please continue on an additional sheet if necessary.

3: Present or Most Recent Appointment

| | |
|--------------------------|--|
| Name of school | |
| Address | |
| Postcode | |
| Type of school | |
| Number on roll | |
| Date appointed | |
| If applicable, date left | |
| Full or part time | |
| Position held | |
| Current salary | |
| Scale point | |

4: Employment History

| | |
|-------------------|--|
| Name of school | |
| Address | |
| Type of school | |
| Number on roll | |
| Dates from/to | |
| Full or part time | |
| Position held | |
| Subject(s) taught | |
| Mixed/Boys/Girls? | |
| Age range taught | |

Employment History (Continued)

| | |
|-------------------|--|
| Name of school | |
| Address | |
| Type of school | |
| Number on roll | |
| Dates from/to | |
| Full or part time | |
| Position held | |
| Subject(s) taught | |
| Mixed/Boys/Girls? | |
| Age range taught | |

| | |
|-------------------|--|
| Name of school | |
| Address | |
| Type of school | |
| Number on roll | |
| Dates from/to | |
| Full or part time | |
| Position held | |
| Subject(s) taught | |
| Mixed/Boys/Girls? | |
| Age range taught | |

Please continue on an additional sheet if necessary.

5: Professional Development

Please give details of any courses you have attended which are relevant to this post.

| | |
|--------------------------------|--|
| Course organiser | |
| Name of the course | |
| Qualifications achieved | |
| Duration of course | |
| Year attended | |

| | |
|--------------------------------|--|
| Course organiser | |
| Name of the course | |
| Qualifications achieved | |
| Duration of course | |
| Year attended | |

| | |
|--------------------------------|--|
| Course organiser | |
| Name of the course | |
| Qualifications achieved | |
| Duration of course | |
| Year attended | |

| | |
|--------------------------------|--|
| Course organiser | |
| Name of the course | |
| Qualifications achieved | |
| Duration of course | |
| Year attended | |

Please continue on an additional sheet if necessary.

6: Supporting Statement

Please use this space to say what you can offer in this role, and to state how your skills, experience and training would enable you to meet the requirements of the job.

7: Leisure Activities & Outside Interests

.....

.....

.....

.....

.....

.....

.....

8: Other Subjects/Activities

Please give details, in order of preference, of other subjects and activities you would like (and are able) to teach at Shrewsbury House.

1.

2.

3.

4.

5.

6.

7.

9: References

One of these should be your current or most recent employer. Note that references will normally be taken up prior to interview.

| | |
|------------------|--|
| Name | |
| Address | |
| Telephone | |
| Email | |

| | |
|------------------|--|
| Name | |
| Address | |
| Telephone | |
| Email | |

10: Special Arrangements

Shrewsbury House School is committed to equality of opportunity. The following questions are asked to ensure that no applicant is disadvantaged by conditions or requirements which cannot be justified.

| | |
|---|--|
| Do you require any special arrangements in order to attend for interview? | |
| Do you require any special equipment or modifications to allow you to undertake the duties of this post? | |

11: Declaration

For the purpose of the Data Protection Act 1998 I give my consent to this form and related information being processed and retained on file and to Shrewsbury House verifying the information I have provided with relevant third parties in administering its recruitment process.

I declare that the information given on this form is to the best of my knowledge and belief correct and I understand that if I give any false information or fail to provide full and complete information it may lead to my dismissal if appointed.

| | |
|------------------|--|
| Signature | |
| Date | |